

Appendix B – 2018/19 Highways & Transportation Work Programme

Departmental Outcome	Head of Service Objective	Head of Service Action / Team Objective	Date Range	Service Area
Improved satisfaction with the transport system and waste and environmental services amongst both users and residents	Continue to deliver our Transformation Programme & review the commissioning approach to key service areas in order to deliver MTFS Savings	<ul style="list-style-type: none"> <li>Conduct a comprehensive review of Network Management approach and procedures in line with other key strategies such as HIAMP and emerging actions and projects across the department,</li> </ul>	31/12/2018	Highways Commissioning
		<ul style="list-style-type: none"> <li>Develop a Passenger Transport Policy and Strategy (PTPS), taking account of any opportunities emerging from the Bus Services Act 2017.</li> </ul>	30/06/2019	Highways Commissioning
		<ul style="list-style-type: none"> <li>Develop a strategy to inform the Authority’s approach to the implementation of on-street parking charging</li> </ul>	30/04/2020	Transport Operations
		<ul style="list-style-type: none"> <li>Develop and support the implementation in practice of the Highway Asset Management Policy and Highway Asset Management Strategy (the 'risk based' approach) in line with national guidance and best practice.</li> </ul>	Oct- 18	Highways Commissioning
		<ul style="list-style-type: none"> <li>Take forward outcomes of the Special Education Needs (SEN) and Social Care (SC) review</li> </ul>	30/09/2019	Transport Operations
		<ul style="list-style-type: none"> <li>To provide non-statutory pre-application advice to applicants in line with the Council's policy</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>Undertake a review of design guide for new development</li> </ul>	Mar-19	Highways Commissioning
		<ul style="list-style-type: none"> <li>Undertake specific project reviews in order to assess the feasibility of generating income to support service delivery</li> </ul>	Ongoing	Highways Commissioning
	Continue to develop a robust evidence base to support the delivery of the current and future commissioning strategies	<ul style="list-style-type: none"> <li>Collection, analysis and provision of transport data and intelligence to support economy and growth, infrastructure development and delivery, both within the Department and to our partners.</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>Continue development of Micro-Simulation models for the county’s principal market towns in order to assess the impact of proposed developments and ensure that those impacts are suitably mitigated</li> </ul>	2019/2020	Highways Commissioning
		<ul style="list-style-type: none"> <li>Continue to develop, use and maintain a suite of analytical tools, develop and maintain a robust evidence base to underpin the departments commissioning strategy and decision making</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>Provision of data collection services to internal and external clients, including contracted services to Warwickshire County</li> </ul>	Ongoing	Highways Commissioning

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	Provide systems & processes to deliver high quality services to customers	Council, Leicester City Council and the Leicester, Leicestershire and Rutland Road Safety Partnership (LRRSP).		
		<ul style="list-style-type: none"> <li>18/19 - To ensure the appropriate processes and systems are in place to support operational delivery, transformation and secure external funding – Under the new code of practice “Well-managed Highway Infrastructure”</li> </ul>	Oct-18	Highways Commissioning
		<ul style="list-style-type: none"> <li>Provision of responses to Property Search (CON29) enquiries including creation, maintenance and publication of source information to comply with the Authority's duties under the Environmental Information Regulations (EIR) 2004.</li> </ul>	Ongoing	Highways Commissioning
Our transport system and assets are effectively managed and well maintained.	Continue to manage and maintain our highway assets	<ul style="list-style-type: none"> <li>18/19 - Deliver and develop a maintenance programme in line with Well-managed highways, including supporting the ongoing commissioning process.</li> </ul>	2019/2020	Highways Commissioning
		<ul style="list-style-type: none"> <li>Coordinating assessments for highway land asset disposal requests, including managing associated procedures to stop up, divert, or exchange highway land</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>Deliver a minor traffic and parking management improvement programme to support wider priorities including managing the flow of traffic to maintain access and safety in growth areas</li> </ul>	31/03/2019	Highways Commissioning
		<ul style="list-style-type: none"> <li>Development of the Area Traffic Control (ATC) Service</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>Efficient delivery of TRO's - reductions in timescales and cost</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>Management of the UK Pavement Management System (UKPMS) including coordination of the network condition assessments, and provision of asset condition data to inform the Authority's highway maintenance strategy and national performance indicators.</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>Meet statutory requirements to produce a Rights of Way Improvement Plan.</li> </ul>	2019/2020	Highways Commissioning
		<ul style="list-style-type: none"> <li>Support the department's QMS/ISO 9001 accreditation &amp; ISO 55000 accreditations</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>Support the development of consistent and up to date operating procedures and standards for traffic management,</li> </ul>	Ongoing	Highways Commissioning

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		traffic signals and accident investigation		
		<ul style="list-style-type: none"> <li>Put in place effective processes to ensure future works programmes are developed and effectively delivered</li> </ul>	31/3/2019	Highways Commissioning
		<ul style="list-style-type: none"> <li>To define and develop operating procedures to support the new HIAMP approach</li> </ul>	Oct-18	Highways Delivery
Effective and integrated public and community transport provision, including targeted and innovative travel solutions which meet the essential transport needs of Leicestershire residents	Continue to manage the subsidised public transport network meeting the essential needs of the customer	<ul style="list-style-type: none"> <li>Reacting to changes in the commercial network. Providing policy decisions on provision to mitigate impact of roadworks on public transport.</li> </ul>	Ongoing	Highways Commissioning
Congestion is managed through more consistent, predictable and reliable journey times for the movement of people and goods	Engage with regional & national partners to influence policies/programmes/proposals which will have an impact on the County	<ul style="list-style-type: none"> <li>Actively influence, engage and work with Regional and National bodies to seek to pursue Leicester and Leicestershire’s interests through the development of strategic transport projects to support growth and unlock economic potential, including: Department for Transport, Highways England, Network Rail, Midlands Connect and Transport for the East Midlands</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>Respond to consultations conducted by national and regional bodies</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>To embed partnering principles and construction best practise in all its work and throughout the supply chains</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>To establish, implement and develop a continuous improvement model for highway term contracts to achieve convergence to best practise</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>To manage the work of the Midlands Highway Alliance, ensuring it remains an exemplar for other alliances ,</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>To promote and publicise the work of the Midlands Highway Alliance</li> </ul>	Ongoing	Highways Commissioning
	Support & deliver key infrastructure improvements to enable planned growth & meet	<ul style="list-style-type: none"> <li>Continue to work with district councils and other parties to deliver new development and associated infrastructure</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>Continue to work with other statutory authorities (such as local authorities, adjacent highway authorities, Highways England</li> </ul>	Ongoing	Highways Commissioning

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	economic needs within the County	and rail network providers)		
		<ul style="list-style-type: none"> <li>Continue to work with the Leicester and Leicestershire Enterprise Partnership, district councils and other bodies</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>Deliver a programme of s.106 developer funded improvements</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>Deliver bus mitigation measures in Loughborough Town Centre</li> </ul>	31/03/2019	Highways Commissioning
		<ul style="list-style-type: none"> <li>Ensure that congestion is minimised through effective parking management that is fiscally neutral to the authority</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>Overseeing development and delivery of the County Councils own transport projects</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>Prepare/support development of national, regional and local funding bids (including Expressions of Interest)</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>Provide support to enable the authority's engagement with HS2 Ltd, Midlands, East Midlands Councils and other bodies as relevant to ensure that proposals for HS2 Phase 2b (including at and around the Toton Hub Station) are developed such that the economic benefits of the project to Leicester and Leicestershire are maximised and disbenefits are minimised</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>Provide transport policy support for the development and implementation of specific development sites/proposals</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>Support Midland Engine and successful delivery of the Midlands Connect Strategy, including to support Midlands Connect Study work and development of business cases for funding from Government, including A46 Expressway, A5 Expressway and Le- Nuckle (improved EM and WM rail service)</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>To continue to identify and develop an evidence based pipeline of transport projects, for future growth deals and other funding opportunities (evidence includes study work and development of transport strategies)</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>Use of new &amp; improved technology to reduce congestion and delays along strategic corridors</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>Work towards the delivery of the Zouch Bridge replacement, including completion of the legal orders process</li> </ul>	31/05/2021	Highways Delivery
		<ul style="list-style-type: none"> <li>Work with partners to support the successful delivery of joint</li> </ul>	Ongoing	Highways

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		transport projects		Commissioning
		<ul style="list-style-type: none"> <li>Continue to work with district councils and other parties to plan for and support the future population and economic needs of Leicester and Leicestershire (including study work/development of evidence as necessary)</li> </ul>	Ongoing	Highways Commissioning
	Work with districts councils & other parties to plan for & support the future population & economic needs of Leicester & Leicestershire across all transport modes	<ul style="list-style-type: none"> <li>Develop a Leicester &amp; Leicestershire Strategic Transport Plan to sit alongside and support the Strategic Growth Plan and Local Industrial Strategy</li> </ul>	31/12/2018	Highways Commissioning
		<ul style="list-style-type: none"> <li>Overseeing technical approval, and the adoption process of development related infrastructure</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>To provide statutory support and advice to planning applicants and local planning authorities.</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>To provide transport policy support to other parts of the department and authority and to external partners as necessary.</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>To work closely with each Local Planning Authority to ensure co-ordination of important infrastructure lists, and to ensure contributions are set at a level which allows highway and other strategic infrastructure to be provided.</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>Working in partnership with Leicester City Council deliver £3m Choose How You Move programme up March 2020 to open up opportunities for travel to employment, education and training.</li> </ul>	March 2020	Highways Commissioning
		<ul style="list-style-type: none"> <li>Maintain the public transport infrastructure - Shelters, flag poles, flags etc.</li> </ul>	Ongoing	Highways Commissioning
More people walk, cycle and use public transport as part of their daily journeys, including to access key services	Deliver infrastructure, where appropriate, to support sustainable travel	<ul style="list-style-type: none"> <li>Continue to work with Leicester City Council and commercial local bus operators to improve travel by bus and enhance viability of services</li> </ul>	Ongoing	Highways Commissioning
	Work across the Council & with other partners to promote sustainable travel & identify opportunities to bid for external funding where	<ul style="list-style-type: none"> <li>Review delivery models for a future countrywide model including Wheels to Work</li> </ul>	31/03/2020	Highways Commissioning
		<ul style="list-style-type: none"> <li>Design area maintenance programmes of public rights of way maintenance in line with statutory requirements</li> </ul>	Ongoing	Highways Commissioning

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	available			
The natural environment can be accessed easily and efficiently particularly by bike or on foot	Work with developers & partners to promote the use of & maintain the Public Rights of Way Network	<ul style="list-style-type: none"> <li>Undertake regular reactive maintenance programmes of public rights of way maintenance in line with statutory requirements</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>Develop and deliver a programme of flood alleviation schemes during 2018/19 to improve resilience of Leicestershire's businesses and reduce the number of properties at risk from flood risk.</li> </ul>	Ongoing	Highways Commissioning
Minimise the environmental impact of the Council's activities and improve resilience to climate change	Continue to implement outcomes from the Flood Risk Management Strategy	<ul style="list-style-type: none"> <li>Review the 2015 Flood Risk Management Strategy by the end of 2018/19</li> </ul>	31/03/2019	Highways Commissioning
		<ul style="list-style-type: none"> <li>Undertake the Lead Local Flood Authority statutory duties</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>Address Highway and Road Safety Issues as per agreed procedure</li> </ul>	Ongoing	Highways Commissioning
The number of road casualties is reduced	Address road safety issues as identified	<ul style="list-style-type: none"> <li>Consider future schemes and prepare a bid (based on an evidenced based approach) to DfT for Safer Roads Funding</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>Deliver programme of road safety education initiatives - SAGE, JRSO, and PDD. Delivery of Driver Education Workshop courses. Delivery of SCP service. Supporting the LLRSP and delivery of LLRSP programme of initiatives. Delivery of programme of Bikeability training.</li> </ul>	Ongoing	Highways Commissioning
		<ul style="list-style-type: none"> <li>Develop and implement a pilot project considering the wider use of safety cameras to address community concerns about road safety</li> </ul>	31/05/2020	Highways Commissioning
		<ul style="list-style-type: none"> <li></li> </ul>		